

VILLAGE OF HARVEYSBURG

FINANCE MEETING

JANUARY 9, 2017

The meeting was called to order at 10:14 a.m. Roll call was taken with Mayor Verga, Charles Camp, Chief Pottenger, Village Administrator Doug Trimble, and Fiscal Officer Dawn Ward in attendance. A motion was made by Mayor Verga, seconded by Mr. Camp, to excuse Kevin Martin. All were in favor.

A motion was made by Mr. Camp, seconded by Mr. Trimble, to approve minutes from the November 2, 2016 meeting. All were in favor.

A motion was made by Mr. Camp, seconded by Mayor Verga, to approve minutes from the December 7, 2016 meeting. All were in favor.

OLD BUSINESS

Appropriations for the 2017 fiscal year budget were discussed and finalized for approval by Village Council at the meeting later in the evening. Discussion of spending procedures for the year was also discussed.

Discussion of a town hall meeting and placing a possible police levy on the ballot was also discussed.

NEW BUSINESS

The fiscal officer reported that the auditor's office is going to be coming in every few weeks to work on compliance issues and go over any 2012/2013 audit findings and recommendations for corrections. The bank rec needs to be approved in the minutes monthly and the financial reports that council wants presented to them needs to be decided upon by council and done as an ordinance per the auditor.

The fiscal officer presented a fund balance report for the last 3years to date for review. She also asked that her hours for extra pay be extended through the end of February due to the end of year work and the audit compliance work. It was decided to be approved in council.

The fiscal officer reminded everyone that all purchases need to be done by requisition just for checks and balances and to keep an eye on spending.

Paying bills on line to avoid late fees, mailing costs, and check costs were discussed and will be presented to council for approval.

A motion to adjourn was made by Mr. Camp, seconded by Chief Pottenger, at 12:45 P.M. All were in favor.

FINANCE MEETING SIGNATURE PAGE

January 9, 2017



Richard Verga, Mayor

2.23.17

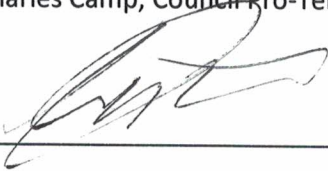
Date

resigned

Charles Camp, Council Pro-Tem

Resigned

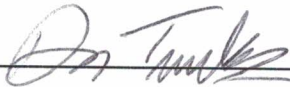
Date



Kevin Martin, Council Member

2-23-17


Date



Doug Trimble, Village Administrator

2/23/17

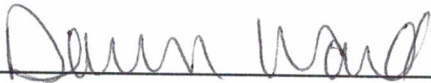
Date



Richard Pottenger, Chief of Police

23 Feb 17

Date



Dawn Ward, Fiscal Officer

2.22.17

Date